

CARROLL COUNTY CPMT

MEETING AGENDA

AUGUST 21, 2018 - 9:00AM
CCDSS CONFERENCE ROOM

- 1) CALL TO ORDER, DECLARATION OF QUORUM
- 2) CHAIRMAN'S ANNOUNCEMENTS
- 3) MINUTES OF JULY 17, 2018 MEETING
- 4) FINANCIAL REPORT AND POOL FUND REIMBURSEMENTS
- 5) CSA COORDINATOR'S REPORT -
AUDIT INFORMATION
- 6) CLOSED SESSION, CASE PRESENTATIONS
- 7) CASE EXPENDITURE APPROVALS/DENALS
- 8) TEAM MEMBERS TIME
- 9) SCHEDULING OF THE NEXT CPMT MEETING
- 10) ADJOURNMENT

CARROLL COUNTY CPMT

Minutes

July 17, 2018

The Carroll County Community Policy & Management Team (CPMT) met on July 17, 2018 in the Department of Social Services Conference Room in Hillsville, Virginia. Members present for the meeting included: Steve Truitt (Carroll County Administrator), Rob Hiatt (27th Circuit Court CSU); Laura Goad (Carroll County Public Schools/ CPMT Secretary); Angela Shupe (Mount Rogers CSB/CPMT Vice Chair); Vicky Richardson (Carroll County Health Dept.); Laura Taylor (Family Preservation Services, Inc.) pending approval by the Board of Supervisors; and Teresa Hodges Isom (Carroll County DSS Director/CPMT Chair). Members absent were: Robbie McCraw (Carroll County Board of Supervisors) and Parent Representative (needed).

Jacqueline Roberts (CSA Coordinator) was also in attendance.

Teresa Isom, Chair, called the meeting to order at 9:00 a.m. Ms. Isom reported that there are still two openings at DSS. One adoption will be final with board approval tonight. The CSA audit is continuing off-site. Due to confidentiality, Ms. Roberts, and only Ms. Roberts, will relay information from the CPMT closed session to case workers. There will be a joint meeting of FAPT and CPMT on Monday, August 6, 2018 at 1 p.m. This meeting will be held in the Board of Supervisors meeting room. There will be a presentation about the Youth Advocate Program (YAP).

Upon a motion made by Ms. Richardson, seconded by Ms. Isom, the minutes of the June 19, 2018 CPMT meeting were approved by voice vote.

A motion was made by Mr. Truitt to approve the Fund Balance and pool reimbursement report as presented. Ms. Shupe seconded, and this motion was approved by voice vote.

Ms. Roberts provided the confidentiality agreement for signature by all members. She reviewed the case statistics and total encumbrances/expenses to date. The audit is still on-going; however, the auditor is requesting documents, in some cases, that are not required for the specific case. In the future, Ms. Roberts will need documentation of any training participation by FAPT and CPMT members. Ms. Roberts provided a list of four courses available at the Commonwealth of Virginia Learning Center. She is also going to review the local policy. Case support was discussed with the auditor. Ms. Roberts shared the Broadcast related to KinGAP. This program would allow placement with family members as a permanent foster care option. Additional information and details are needed for implementation. A new parent representative is needed.

Ms. Isom made the following motion: "Pursuant to Section 2.2 – 3711 (A) of the Code of Virginia, I move that the Carroll County Policy and Management Team convene a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2 – 3711 (A) (1) of the Code of Virginia". This motion was seconded by Mr. Hiatt and approved by voice vote at 9:31 a.m.

Ms. Roberts was present during the entire closed session and presented recommendations from the FAPT meeting held on July 12, 2018.

Ms. Isom made the following motion: "I move that the CPMT return to open session and also that a certification be approved stating the Carroll County Community and Policy Management team while in closed session discussed only public business matters lawfully exempted from open meeting requirements

as previously stated in Virginia Law and that only such matters as were identified in the motion convening the closed meeting were heard, discussed or considered." This motion was seconded by Ms. Shupe and approved by the following votes to certify: AYES 6, NAYES 0. The CPMT returned to open session at 10:38 a. m.

Upon a motion made by Ms. Shupe, seconded by Mr. Hiatt, the CPMT voted to accept FAPT recommendations and approve cases from July 12, 2018 with the following clarifications: Case #1 non-mandated using Safe and Stable Families where available; case #15 approved with FAPT suggestion; case #19 approved if language matches; and case #22 approved if foster parents applied for child care assistance and did not meet criteria.

Ms. Isom welcomed Laura Taylor to our area and to our team. Mr. Hiatt mentioned that Bland and Giles counties have been transitioned into his region. He also shared that Doug Garvey will be attending a national conference concerning juvenile justice in Philadelphia. Ms. Shupe mentioned that the substance abuse program (Suboxone) for individuals without insurance continues. Ms. Richardson shared that the Mt. Rogers Health District has a new mobile unit to address wellness. Ms. Isom reminded folks that Medicaid Expansion will occur as of January 1, 2019.

The next meeting of the CPMT will be on Tuesday, August 21, 2018 at 9 a. m.

Upon consensus of the group, Ms. Isom adjourned the meeting at 10:46 a.m.

*Laura Good
Secretary*

CARROLL COUNTY
CSA FUND BALANCE
CHILDREN'S SERVICE ACT (CSA)

FUND NAME	REVISED	EXPENDITURES	FUND	ENCUMBRANCES	FUND	UNAPPROVED	ADJUSTED
	BUDGET		BALANCE		BALANCE	CREDIT	
						AUTHORIZATIONS	
						& POSOS	
C18 CSA MANDATED 17/18 ASSIST	20,000.00	45,353.43	(25,353.43)	0.00	(25,353.43)	0.00	(25,353.43)
C18 CSA MANDATED 17/18 POS	2,721,555.00	2,603,651.44	107,903.56	29,996.64	77,906.92	0.00	77,906.92
C18 CSA NON-MANDATED 17/18 POS	22,749.00	5,770.00	15,979.00	0.00	15,979.00	0.00	15,979.00
C18 CSA MANDATED 18/19 ASSIST	45,000.00	6,616.00	38,384.00	0.00	38,384.00	0.00	38,384.00
C19 CSA MANDATED 18/19 POS	1,522,364.00	78,178.95	1,444,185.05	1,788,887.69	(344,702.64)	38,325.00	(363,027.64)
C19 CSA NON-MANDATED 18/19 POS	22,749.00	0.00	22,749.00	2,280.00	20,469.00	0.00	20,469.00
	4,344,417.00	2,740,369.82	1,603,847.18	1,821,164.33	(217,317.15)	38,325.00	(255,642.15)

1. CSA cases effective 07-31-18 -

80 open CSA cases

62 foster care -

25 - Therapeutic foster care placement

1 - Independent Living Program

17 - Residential Placement

12 - Locally approved foster home

4 - Fostering Futures Program

3- Trial Home Placement

27 Foster Care Youth eligible for IV-E funding

12 - Community Based Services

6- Special Education Placements presented by Carrall County School

2 - Private Day School placements

4 - Residential placements

CSA Expenditure -

2017/2018 fiscal year

July 1, 2017 thru June 30, 2018 - \$2,648,841.65

2016/2017 fiscal year

July 1, 2016 thru June 30, 2017 - \$1,993,198.74

2015/2016 fiscal year

July 1, 2015 thru June 30, 2016 - \$1,985,749.10

2014/2015 fiscal year

July 1, 2014 thru June 30, 2015 - \$1,781,546.53

2013/2014 fiscal year

July 1, 2013 thru June 30, 2014 - \$1,529,923.25

\$161,570.07 was put back into CSA funding for unfiled vendor invoices and/or unused services

34 - Receiving Adoption Subsidy

8 - Foster Care cases currently in the adoption process



LEDRS File Summary Print

Results of LEDRS File validated on 8/2/2018

FIPS: 35

#Rows in the File (CSA): 180

Payment/Adjustment date range within the File: 7/2/2018 - 7/31/2018

Part 1 - Expenditure Description (FY 2019)

Total State Allocation Balance(Non Wrap): \$1,127,429.00

Total Expenditure(Non Wrap) submitted: \$5,730.24

Total State Allocation Balance(Wrap only): \$0.00

Total Expenditure(Wrap only) submitted: \$0.00

EXPENDITURE CATEGORY DESCRIPTION	LOCAL MATCH RATE (a)	GROSS EXPENDITURE THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.3637	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	0.3637	\$4,500.00	\$0.00	\$4,500.00	\$1,636.65	\$2,863.35
1c. Residential Congregate Care -CSA Parental Agreements ; DSS Noncustodial Agreements	0.3637	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1d. Non-Mandated Services/Residential/Congregate	0.3637	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2a.1 Treatment Foster Care	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c. Family Foster Care - IV-E ; Community Based Services	0.1455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e. Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2f. Community - Based Services	0.1455	\$1,230.24	\$0.00	\$1,230.24	\$179.00	\$1,051.24
2f.1 Community Transition Services - Direct Family Services to Transition from Residential to Community	0.1455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g.	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Special Education Private Day Placement						
2h	Wrap-Around Services for Students With Disabilities	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2i	Psychiatric Hospitals/Crisis Stabilization Units	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Non-Mandated Services/Community-Based	0.1455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Grand Totals: (Sum of categories 1 through 3)		\$5,730.24	\$0.00	\$5,730.24	\$1,815.65	\$3,914.59

PART 2 - EXPENDITURE REFUND DESCRIPTION

Information regarding total expenditure refunds reported in Part 1, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$0.00
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, ...)	030	\$0.00
Child Support Collections through DCSE	040	\$0.00
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other:	090	\$0.00
Refund Total:		\$0.00

Part 1 - Expenditure Description (FY 2018)

Total State Allocation Balance(Non Wrap): \$1,950,251.74

Total Expenditure(Non Wrap) submitted: \$247,863.01

Total State Allocation Balance(Wrap only): \$0.00

Total Expenditure(Wrap only) submitted: \$0.00

EXPENDITURE CATEGORY DESCRIPTION	LOCAL MATCH RATE (a)	GROSS EXPENDITURE THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.3637	\$3,567.00	\$0.00	\$3,567.00	\$1,297.32	\$2,269.68
1b. Foster Care - all others in Licensed Residential Congregate Care	0.3637	\$65,523.30	\$491.83	\$65,031.47	\$23,651.95	\$41,379.52
1c. Residential Congregate Care -CSA Parental Agreements ; DSS Noncustodial Agreements	0.3637	\$4,282.75	\$1,065.00	\$3,217.75	\$1,170.30	\$2,047.45
1d. Non-Mandated Services/Residential/Congregate	0.3637	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	0.291	\$67,762.52	\$521.00	\$67,241.52	\$19,567.28	\$47,674.24
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	0.291	\$56,814.88	\$480.50	\$56,334.38	\$16,393.30	\$39,941.08
2a.1 Treatment Foster Care	0.291	\$18,249.69	\$2,164.24	\$16,085.45	\$4,680.87	\$11,404.58
2a.2	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements						
2c	Family Foster Care - IV-E ; Community Based Services	0.1455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.291	\$7,106.00	\$19.71	\$7,086.29	\$2,062.11	\$5,024.18
2f	Community - Based Services	0.1455	\$16,995.50	\$392.35	\$16,603.15	\$2,415.76	\$14,187.39
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	0.1455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g	Special Education Private Day Placement	0.291	\$11,176.00	\$0.00	\$11,176.00	\$3,252.22	\$7,923.78
2h	Wrap-Around Services for Students With Disabilities	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2i	Psychiatric Hospitals/Crisis Stabilization Units	0.291	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Non-Mandated Services/Community-Based	0.1455	\$1,520.00	\$0.00	\$1,520.00	\$221.16	\$1,298.84
4	Grand Totals: (Sum of categories 1 through 3)		\$252,997.64	\$5,134.63	\$247,863.01	\$74,712.26	\$173,150.75

PART 2 - EXPENDITURE REFUND DESCRIPTION

Information regarding total expenditure refunds reported in Part 1, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$1,797.60
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, ...)	030	\$793.00
Child Support Collections through DCSE	040	\$2,544.03
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other:	090	\$0.00
Refund Total:		\$5,134.63